

Class-6

Subject-English

Topic-Letter Writing

Write and learn the following letter.

**Example 2:** Imagine that you stay in a boarding school. Write a letter to your father informing him about the date when your summer break will start.

Jerkins School  
25 Station Road  
New Town  
Jalpaiguri  
West Bengal  
4 May 20...

My dear Father

Hope you and mother are keeping well. I am fine, though a little busy with the Science project. We need to submit it before the school closes for the summer break.

You would be happy to know that my school will be closed for the summer vacation from the 15 May to 30 June.

Hence, you can come and take me home on 14 May afternoon, after my school gets over.

I am really excited at the thought that within a fortnight, I would be there amidst both of you. I have already made plans for the vacation and I would tell you all the details once I meet you.

Tell mother the good news and give her my love. I am looking forward to meeting you.

Yours lovingly

Ishan





